

**Portage la Prairie Planning District Board**  
**November 19, 2020 @ 10:00 a.m.**  
**Zoom meeting**  
**MINUTES**

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Present: Irvine Ferris, Terry Simpson, Arnold Verwey, Ryan Espey, Brent Budz  
Kinelm Brookes, Lynn Anderson

Absent: Kevin Blight

**I. Call to order**

**II. In camera**

**III. Adoption of Agenda**

VERWEY / BUDZ

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

**IV. Delegations/Petitions**

**V. Approval of Minutes**

SIMPSON / FERRIS

BE IT RESOLVED THAT the Board approves the minutes of October 15, 2020.

CARRIED

**VI. Business Arising**

**VII. New Business:**

▪ **Financial**

FERRIS / VERWEY

- BE IT RESOLVED that the Board approves the preparing of year end financial statements with BDO Canada LLP for the Portage la Prairie Planning District for a three year term, for the following cost, excluding taxes: 2020 \$4,200.00, 2021 \$4,305.00 and 2022 4,413.00. CARRIED

BUDZ /VERWEY

- BE IT RESOLVED that the Board approves the electrical quote from V & R Electrical to remove and install new lighting in the Planning District.

CARRIED

- **Human Resources**

BUDZ / VERWEY

- BE IT RESOLVED that the Board elects to have the existing 2020 Chairperson and Vice-Chairperson remain in place for the 2021 year.

CARRIED

- All staff evaluations will be completed by the end of December. Human Resource Committee to complete K. Brookes evaluation.
- The Board recommends to wait for an increase to see what the City and RM of Portage la Prairie decide for COLA.
- Meeting dates for 2021 were presented to the Board.

- **Statistics**

- Board reviewed the monthly statistics for October, 2020.

- **Updates**

- Board reviewed the monthly planning updates.
- Subdivisions

FERRIS / VERWEY

- BE IT RESOLVED THAT the Board recommend APPROVAL of SR 17-20 Subdivision Applicant No. 4163-20-7951 made by Murraydale Farms Ltd. for One (1) Lot Residential on Part of the SW ¼ 31-10-4 WPM Rural Municipality of Portage la Prairie.

CARRIED

- Information was presented to the board from Lands Branch, general permit no. 73642 with the conditions:

- (a) Conditional Use to be applied for at the Portage Planning District for a "Hunting Lodge" in an 'AG' Agricultural General zone;
- (b) Permits will need to be applied for when constructing; and
- (c) Flood Protection levels need to be adhered to.

**VIII. By-Laws**

**IX. Other Business**

**X. Next Meeting:**

December 10, 2020 @ 10:00 am

**XI. Adjournment:**

Meeting adjourned at 10:37 am

Minutes recorded by: S. Lynn Anderson

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