

Portage la Prairie Planning District Board
December 9, 2021 @ 10:00 a.m.
MINUTES

Present: Kevin Blight, Ryan Espey, Ryan Kontzie, Brent Budz
Arnold Verwey, Kinelm Brookes, Randy Fraser, Lynn Anderson

Regrets: Irvine Ferris

I. Call to order

II. Adoption of Agenda

VERWEY / BUDZ

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

III. Delegations/Petitions

- None

IV. Approval of Minutes

BUDZ / BLIGHT

BE IT RESOLVED THAT the Board approves the minutes of November 18, 2021 meeting.

CARRIED

V. New Business:

▪ **Human Resources**

- VERWEY / BUDZ

BE IT RESOLVED THAT the Staff recommends a 2% consumer price index for 2021 retroactive to January 1, 2021 and a 2% consumer price index for 2022.

- Some staff evaluations have been completed.
- Interviews were completed and an offer to be given by December 10th.

▪ **Statistics**

- Board reviewed the monthly statistics for November, 2021.

VI. By-Laws

Development Plan PD 52-21

Planning District By-law 1-2021

BLIGHT/KONTZIE

BE IT RESOLVED THAT the Board move into Hearing for the Development Plan Amendment PD 52-21 By-law 2-2021.

CARRIED

6844406 Manitoba Ltd. has applied to amend the Portage la Prairie Planning District Development Plan to redesignate lots as shown on the attached By-law. The amendment will change the designation on Lot 1 Plan 1817, Rural Municipality of Portage la Prairie from 'Agricultural Policy Area' to 'Commercial/Industrial Policy Area'.

After second reading of the Development Plan By-Law Amendment, the Board must submit the By-law to the Minister for approval as per clause 47(1) of the Planning Act.

The application has been circulated to the Province with no concerns being expressed at time of writing. The Community and Regional Planning office recommend approval.

The application has been advertised in the Herald Leader Press for two consecutive weeks as well as public notices have been sent to all owners of property with a 100 metre radius of the proposed development as per Clause 168 of the Planning Act.

First Reading of this By-law was given on October 21, 2021 to commence the process as defined in the Planning Act in considering this application.

As of this writing, we have not received any written objections to the proposed re-designation scheme.

The applicants, Jaiinder and Satbir Sandhi attended and made a verbal presentation to the Board.

Emails were received from Janet Martin with disapproval of the application for on December 8, 2021; however her email was sent to our quarantine page and was not received in time for the Hearing. The email is attached to this report.

Darryl Mutcher and Wasiq Ralzar were in attendance for the meeting. Neither made a representation but they were in support of the Development Plan Amendment.

BLIGHT/KONTZIE

BE IT RESOLVED THAT the public hearing for Development Plan Amendment PD 52-21 by-law 2-2021 now be closed.

CARRIED

THAT the Board of the Portage la Prairie Planning District approved the application to redesignate the land legally described as Lot 1 Plan 1817, Rural Municipality of Portage la Prairie and THAT By-law No. 2-2021 be read a second time.

CARRIED.

Portage la Prairie Planning District Organizational By-Law No 3-2021

BUDZ/KONTZIE

BE IT RESOLVED THAT Board of Portage la Prairie Planning District give By-Law No. 3-2021 First Reading as amended which will amend By-Law 03-2014 for signing authorities.

VII. Other Business

- Website moving along. Hoping to have it up and running by end of January.
- The City Zoning By-Law will go forward on December 13th at council for 2nd and possibly 3rd read.
- Building By-laws have been presented to the RM of Portage with minor changes and the City of Portage la Prairie Building By-laws will be presented in camera on December 13th.
- Moneris transactions for permits will be increased to \$7,500.00 per transaction for Visa and/or MasterCard.
- BUDZ /VERWEY
BE IT RESOLVED THAT Board of Portage la Prairie Planning District give authorization to spend \$1,000.00 for a retirement gift for Kinelm Brookes. As well a plaque should be purchased.

VIII. Next Meeting:

January 20, 2022 @ 10:00 am

IX. Adjournment:

Meeting adjourned at 11:00 am

Minutes recorded by: Lynn Anderson
