

**Portage la Prairie Planning District Board**  
**September 21, 2023 @ 10:00 a.m.**  
**MINUTES**

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Present: Joe Masi, Terrie Porter, Kevin Blight, Randy Fraser, Adam Carpenter, Arnold Verwey, Ryan Espey, Dana Grant

**I. Call to order**

**a) In Camera**

MASI/BLIGHT

BE IT RESOLVED THAT Board hereby authorized to move in-camera to discuss human resource issues related to Portage la Prairie Planning District Procedural By-law Subsection 6.6. CARRIED

VERWEY/PORTER

b) BE IT RESOLVED THAT the in-camera committee meeting be hereby closed.

CARRIED

**II. Adoption of Agenda**

BLIGHT/VERWEY

BE IT RESOLVED THAT the Board adopts the agenda.

CARRIED

**III. Delegations/Petitions**

- None

**IV. Approval of Minutes**

CARPENTER/BLIGHT

BE IT RESOLVED THAT the Board approves the August 17, 2023 meeting minutes.

CARRIED

**V. Business Arising**

**a) Human Resources**

PORTER/CARPENTER

BE IT RESOLVED THAT Board approves the hiring of Grant Gessell to the General Manager Position effective October 3, 2023. Furthermore, BE IT REOLVED that The Board of the Planning District authorize signing the employment agreement with Grant Gessell. CARRIED

**VI. New Business:**

- **Financial**

MASI/VERWEY

BE IT RESOLVED THAT Board reviewed and approve BDO Canada LLP as the

Auditors for the Portage la Prairie Planning District for a three-year term, beginning with the audit for 2023. CARRIED

- **Budget** Board was informed it will be worked on by Randy & Dana with help from Trista at BDO and Jenn Sandney @ City of Portage la Prairie.
- **Statistics**
- Board reviewed Monthly Building Statistics for August.
- **Updates**
- Board reviewed Monthly Planning updates.
  
- **Subdivisions**
- Board Reviewed Minor Subdivision SC 12-23 for information.

#### VERWEY/BLIGHT

- BE IT RESOLVED THAT the Board recommends conditional APPROVAL of SR 13-23 Subdivision Applicant No. 4163-23-8283 being made by Michael and Serena Suderman for a One (1) Lot Residential on part of SW ¼ 23-10-7 WPM in the Rural Municipality of Portage la Prairie. With conditions that a right-of-way agreement is in place for the driveway access and a Conditional Use and Variation be applied for. CARRIED

## VII. Other Business

### By-Laws

#### **Development Plan PD 58-23 Planning District By-law 1-2023**

Verwey Farms Ltd. have applied to amend the Portage la Prairie Planning District Development Plan to redesignate lots as shown on the attached By-Law. The amendment will change the designation of NW ¼ 12-11-7 W / Lots 4,5,6 Plan 2131, Parish of Portage la Prairie from 'Agricultural Policy Area' to 'Rural Residential Policy Area'.

The application will be circulated to the Province for review and comment after first reading.

As per Part 4 Division 1 of "The Planning Act", Council shall indicate its intention to enact a Development Plan by-law amendment by giving first reading and proceed with Public Notice as set out in section 168.

The first reading of By-law No. 1-2023 will commence the process as defined in "The Planning Act" in considering this application.

BLIGHT/VERWEY

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District give By-Law No. 1-2023 First Reading and that the public notices be provided as defined in section 168 of the Planning Act. CARRIED

**Development Plan PD 59-23  
Planning District By-Law 2-2023**

6408673 Manitoba Inc. has applied to amend the Portage la Prairie Planning District Development Plan to redesignate lots as shown on the attached By-Law. The amendment will change the designation of 15 13<sup>th</sup> Street SW / Lot 181 Plan 15, Parish of Portage la Prairie from 'Neighbourhood Policy Area' to 'Commercial/ Industrial Policy Area'.

The application will be circulated to the Province for review and comment after first reading.

As per Part 4 Division 1 of "The Planning Act", Council shall indicate its intention to enact a Development Plan by-law amendment by giving first reading and proceed with Public Notice as set out in section 168.

The first reading of By-law No. 2-2023 will commence the process as defined in "The Planning Act" in considering this application.

PORTER/CARPENTER

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District give By-Law No. 2-2023 First Reading and that the public notices be provided as defined in Section 168 of the Planning Act. CARRIED

**Development Plan PD 70-23  
Planning District By-Law 3-2023**

Ross Mitchell / 14015941 Canada Ltd. have applied to amend the Portage la Prairie Planning District Development Plan to redesignate lots as shown on the attached By-Law. The amendment will change the designation of River Lots 125 & 126, Parish of Portage la Prairie from 'Agricultural Policy Area' to 'Commercial/Industrial Policy Area'.

The application will be circulated to the Province for review and comment after first reading.

As per Part 4 Division 1 of "The Planning Act", Council shall indicate its intention to enact a Development Plan by-law amendment by giving first reading and proceed with Public Notice as set out in section 168.

The first reading of By-law No. 3-2023 will commence the process as defined in "The Planning Act" in considering this application.

VERWEY/BLIGHT

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District give By-Law 3-2023 First Reading and that public notices be provided as defined in section 168 of The planning act.

CARRIED

**VIII. Other Business:**

None

**IX. Next Meeting:**

October 19, 2023 @ 10:00 am

**X. Adjournment:**

Meeting adjourned at 10:43 am

Minutes recorded by: Dana Grant