

**Portage la Prairie Planning District Board**  
**February 15, 2024 @ 10:00 a.m**  
**MINUTES**

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Present: Ryan Espey, Terrie Porter, Kevin Blight, Arnold Verwey, Randy Fraser, Joe Masi, Grant Gessell, Adam Carpenter, Dana Grant.

**I. Call to order**

**II. Adoption of Agenda**

ESPEY/BLIGHT

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

**III. Delegations/Petitions**

- None

**IV. Approval of Minutes**

BLIGHT/VERWEY

BE IT RESOLVED THAT the Board approves the January 18, 2024 meeting minutes.

CARRIED

**V. Business Arising**

None

**VI. New Business:**

**a) Statistics**

- Board reviewed Monthly Building Statistics for January Information

**b) Updates**

- Board Reviewed Monthly Planning updates Information

**b) Job Posting**

- Interviews for the Building Inspector are being arranged for next week. Grant spoke on hiring 2 Building Inspectors, with Mike Manastyr moving into Randy's position.
- Grant asked Randy to speak on his timeline. He will be full-time till the end of May, with his official retirement coming in December. Will be available for calls and consultations, in the process of working out the details.

## VII. By-Laws

### **Development Plan PD 58-23 Planning District By-law 1-2023**

Verwey Farms Ltd. have applied to amend the Portage la Prairie Planning District Development Plan to redesignate lots as shown on the attached By-Law. The amendment will change the designation of Lots 4,5,6 Plan 2131 / NW ¼ 12-11-7W, Parish of Portage la Prairie from Agricultural Policy Area to Rural Residential Policy Area.

After second reading of the Development plan By-Law Amendment, the Board must submit the By-Law to the Minister for approval as per clause 47(1) of the Planning Act.

The application has also been advertised in the Herald Leader Press for two consecutive weeks.

**First Reading** of this By-Law was given on **September 21, 2023** to commence the process as defined in the Planning Act in considering this application.

**Second Reading** of this By-law was given on **November 16, 2023** and forwarded to the minister for approval.

Minister approved this By-Law on January 26,2024.

ESPEY/PORTER

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District approve the application to re-designate the land legally described as part of NW ¼ 12-11-7W / Lots 4,5,6 Plan 2131, Parish of Portage la Prairie from 'Agricultural Policy Area' to 'Rural Residential Policy Area' and THAT By-Law No.1-2023 be read a third time, finally passed, signed and sealed.

CARRIED

## VIII. Other Business

- IX.** Way to Go Consulting coming to present the Operations report to the Board March 21<sup>st</sup>, 2024 Board Meeting. Information
- X.** Postage Meter Machine was mentioned to Board it was suggested getting quotes and we will revisit.
- XI.** Plotter Machine was brought up to Board Adam mentioned that the City is looking into a new one and the Planning District could use their old one to be revisited next meeting.

**XII.** Signing authority will need to be changed at Stride Credit Union. Ryan Espey & Kevin Blight to be removed and the new Chair and Vice Chair Adam Carpenter and Joe Masi to be added to signing authority.

**XIII. Next Meeting:**

March 21, 2024 @ 10:00 am

**XIV. Adjournment:**

Meeting adjourned at 10:31 am.

Minutes recorded by: Dana Grant