

Portage la Prairie Planning District Board
September 19, 2019 @ 10:00 a.m.
MINUTES

Present: Terry Simpson, Irvine Ferris, Kevin Blight, Ryan Espey
Brent Budz, Arnold Verwey, Kinelm Brookes, Lynn Anderson
Regrets:

I. Call to order

II. Adoption of Agenda

FERRIS / BLIGHT

BE IT RESOLVED THAT the Board adopts the agenda with two items to add:

- a) Letter from Rest-a-bit
- b) Policy Update

CARRIED

III. Delegations/Petitions

None

IV. Approval of Minutes

BUDZ / VERWEY

BE IT RESOLVED THAT the Board approves the minutes of August 15, 2019.

CARRIED

V. Business Arising

ESPEY / BUDZ

- BE IT RESOLVED THAT the Board approves the motion to waive the fee of \$350.00 for a conditional use.

DEFEATED

VI. New Business:

▪ **Financials**

- BUDZ / BLIGHT

BE IT RESOLVED THAT the Board reviewed and approved the 2020 budget as presented.

CARRIED

- The Planning board would like to see a cash & reserve balance for the November meeting.

- BUDZ / BLIGHT

BE IT RESOLVED THAT the Board reviewed and approved the purchase of a new photocopier from Konica Minolta.

CARRIED

- **Statistics**
 - Board reviewed the monthly statistics for August, 2019.

Updates

- Board reviewed the monthly planning updates.
- Subdivisions

VII. By-Laws

Development Plan PD 38-19

Planning District By-Law 1-2019

FERRIS / BLIGHT

BE IT RESOLVED THAT the Board move into Hearing for the Development Plan Amendment PD 38-19 By-Law 1-2019.

City of Portage la Prairie has applied to amend the Portage la Prairie Planning District Development Plan to redesignate lots as shown on the attached By-Law. The amendment will change the designation of Part of Parish Lot 57, Parish of Portage la Prairie from 'Urban Hold' to 'Commercial Industrial'.

After second reading the Development Plan By-Law Amendment, the Board must submit the By-Law to the Minister for approval as per clause 47(1) of the Planning Act.

The application has been circulated to the Province with no concerns being expressed at time of writing. The community Planning office recommend approval.

The application has been advertised in the Herald Leader Press for two consecutive weeks.

First Reading of this By-Law was given on **July 18, 2019** to commence the process as defined in the Planning Act in considering this application.

As of this writing, we have not received any written objections to the proposed re-designation scheme.

No one appeared.

BUDZ / FERRIS

BE IT RESOLVED THAT the public hearing for Development Plan Amendment PD 38-19 By-Law 1-2019 now be closed.

BUDZ / BLIGHT

BE IT RESOLVED THAT the Board accepts the recommendation as presented to send to the minister for approval. CARRIED

**Development Plan PD 63-19
Planning District By-Law 03-2019**

Titan Truck Sales has applied to amend the Portage la Prairie Planning District Development Plan to redesignate Wood Lot 200 & South 1/2 of Wood Lot 274 in the Rural Municipality of Portage la Prairie. The amendment will change the designation from 'Agricultural' to 'Rural Residential'.

The application will be circulate to the Province for review and comment after first reading.

As per Part 4 Division 1 of "The Planning Act", Council shall indicate its intention enact a Development Plan by-Law amendment by giving first reading and proceed with Public Notice as set out in Section 168.

The first reading of By-Law 03-2019 will commence the process as defined in "The Planning Act" in considering this application.

ESPEY / BLIGHT

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District give By-Law No. 01-2018 First Reading and provide public notices as defined in Section 168 of the Planning Act. CARRIED.

VIII. Other Business:

- Advertising for Administrative Assistant has been advertised on September 19th in the following places:
 - a) City and RM websites,
 - b) City has placed the advertising on social media,
 - c) Planning Districts website,
 - d) Portage online, and
 - e) Herald Leader.
- Information has been sent to Revenue Canada to update contact information and direct deposit information.
- City & RM Zoning By-Laws and Building By-Laws
- Cell phone/social media Policy will be presented October board meeting.

IX. Next Meeting:

October 17, 2019 @ 10:00 am

X. Adjournment:

Meeting adjourned at 11.06 am.

Minutes recorded by: S. Lynn Anderson
