

**Portage la Prairie Planning District Board**  
**October 17, 2019 @ 10:00 a.m.**  
**MINUTES**

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Present: Terry Simpson, Irvine Ferris, Kevin Blight, Ryan Espey  
Brent Budz, Kinelm Brookes, Lynn Anderson  
Regrets: Arnold Verwey

**I. Call to order**

**II. Adoption of Agenda**

BUDZ / BLIGHT

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

**III. Delegations/Petitions**

None

**IV. Approval of Minutes**

FERRIS / ESPEY

BE IT RESOLVED THAT the Board approves the minutes of September 19, 2019.

CARRIED

**V. Business Arising**

**VI. New Business:**

▪ **Financials**

- Board reviewed the third quarter report.
- Board reviewed the Permit Fees (Schedule A).
- Board reviewed and okayed the security camera purchase.
- Board reviewed and okayed the revision of the 2020 Budget.

▪ **Human Resources**

- Social Media/Cell Phone Policy was presented to the Board for their information.

▪ **Statistics**

- Board reviewed the monthly statistics for September, 2019.

## **Updates**

- Board reviewed the monthly planning updates.
- Subdivisions

ESPEY / BLIGHT

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 16-19 Subdivision Applicant No. 4163-19-7860 made by Colin Hourie for Boundary Adjustment on Part of River Lots 66-71, Parish of High Bluff in the Rural Municipality of Portage la Prairie. CARRIED

BUDZ / BLIGHT

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 17-19 Subdivision Applicant No. 4163-19-7861 made by L.A. Quality Products Ltd. for One (1) Lot Farmstead on Lot 1 SP Plan 31511 PLTO in NE ¼ of 9-11-6 WPM in the Rural Municipality of Portage la Prairie. CARRIED

## **VII. By-Laws**

### **VIII. Other Business:**

- Administrative Assistant has been hired.
- MBOA – October 22-24

### **IX. Next Meeting:**

November 21, 2019 @ 10:00 am

### **X. Adjournment:**

Meeting adjourned at 10:45 am

Minutes recorded by: S. Lynn Anderson

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