

# Portage la Prairie Planning District Board

June 20, 2019 @ 10:00 a.m.

## MINUTES

---

Present: Terry Simpson, Arnold Verwey, Irvine Ferris, Kevin Blight  
Ryan Espey, Kinelm Brookes, Lynn Anderson

Absent: Brent Budz

### I. Call to order

### II. Adoption of Agenda

FERRIS / BLIGHT

BE IT RESOLVED THAT the Board adopts the agenda with two items to add:  
Maternity leave and Parking lot cleaning.

CARRIED

### III. Delegations/Petitions

None

### IV. Approval of Minutes

FERRIS / VERWEY

BE IT RESOLVED THAT the Board approves the minutes of April 18, 2019.

CARRIED

### V. Business Arising

- Advised Board that Kelsey will be going on Maternity leave. We will be advertising for a term position end of September.

### VI. New Business:

#### ▪ Financials

▪ ESPEY / BLIGHT

BE IT RESOLVED THAT the Board approve the award of one (1)  
\$500.00 scholarship to the BCT program.

CARRIED

Irvine Ferris will present the annual BCT award on behalf of the Portage Planning District.

- **Statistics**

- Board reviewed the monthly statistics for April, 2019.
- Board reviewed the monthly statistics for May, 2019.

**Updates**

- Board reviewed the monthly planning updates.
- Subdivisions

ESPEY / BLIGHT

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 10-19 Subdivision Applicant No. 4163-19-7820 made by Samantha Ducharme & Terry Myron for One (1) Lot Residential on SE¼ of 8-11-8 WPM in the Rural Municipality of Portage la Prairie. CARRIED

BLIGHT / FERRIS

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 12-19 Subdivision Applicant No. 4163-19-7828 made by Michelle Vey-Compton and Gordon Compton for One (1) Lot Residential on Part of WL 84 in the Rural Municipality of Portage la Prairie. CARRIED

Ryan Espey excused himself from the vote for CHB Developments Inc.

FERRIS / VERWEY

BE IT RESOLVED THAT the Board recommend APPROVAL of SC 13-19 Subdivision Applicant No. 4550-19-7826 made by CHB Developments Incorporated for Thirteen (13) Lot Residential on Parcel A-F Plan 57474 in the City of Portage la Prairie. CARRIED

**VII. By-Laws**

**VIII. Other Business:**

- Staff attended the Planning Conference May 15-17
- Fascia Replacement & Miscellaneous Repairs – email to contractors has been sent out.

FERRIS / ESPEY

- BE IT RESOLVED THAT the Board approves Quote #5051 from EASIFile to order 2 filing cabinets and to spend the total of \$8,000.00. CARRIED

BLIGHT / VERWEY

- BE IT RESOLVED THAT the Board approves to have the parking lot cleaned and lines painted by Southern Ground Landscaping & Snow Removal for the total of \$1,296.75.

CARRIED

**IX. Next Meeting:**

July 18, 2019 @ 10:00 am

**X. Adjournment:**

Meeting adjourned at 10:40 am.

Minutes recorded by: S. Lynn Anderson

---

---