

Portage la Prairie Planning District Board  
December 13, 2018 @ 10:00 a.m.  
**MINUTES**

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Present: Terry Simpson, Kevin Blight, Irvine Ferris, Arnold Verwey,  
Brent Budz, Kinelm Brookes, Lynn Anderson

Absent: Ryan Espey

**I. Call to order**

**II. Adoption of Agenda**

FERRIS / BLIGHT

BE IT RESOLVED THAT the Board adopts the agenda as amended.

CARRIED

**III. Delegations/Petitions**

Victoria Espey from Portage Community Revitalization Corporation made a presentation to the board for Conditional Use fee to be waived.

**IV. Approval of Minutes**

FERRIS / BUDZ

BE IT RESOLVED THAT the Board approves the minutes of November 15, 2018.

CARRIED

**V. Business Arising**

- Human Resources
  - Evaluations have now been completed.

**VI. New Business:**

- Financial
  - Cheques were initialled by the Chair of the Portage la Prairie Planning District. By-laws to be changed for the new year.
- Statistics
  - Board reviewed the monthly statistics for November.

- Updates
  - Board reviewed the monthly planning updates.
  - Subdivisions

BUDZ / VERWEY

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 24-18 Subdivision Applicant No. 4163-18-7767 made by Shelly Brown/Calvin Boras for subdivision on Lots 1, Plan 2075 in NW ¼ 2-11-7W in the Rural Municipality of Portage la Prairie.

CARRIED

## VII. By-Laws

Development Plan PD 84-18  
 Planning District By-Law 02-1018

The Portage la Prairie Planning District has applied to adopt a new Development Plan as per section 40(1) of the Planning Act.

The application will be circulated to the Province re review and comment after first reading.

As per Part 4 Division 1 of "The Planning Act", Council shall indicate its intention to enact a Development Plan by-law amendment by giving first reading and proceed with Public Notice as set out in section 168.

The first reading By-Law No. 02-2018 will commence the process as defined in "The Planning Act" in considering this application.

FERRIS / BLIGHT

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District give By-Law No. 02-2018 First Reading and provide public notices as defined in Section 168 of the Planning Act.

CARRIED

## VIII. Other Business:

- BUDZ / FERRIS

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District decided it would be business as usual and no fee will be waived or deducted for Portage Community Revitalization Corporation.

CARRIED

- Review of the Zoning By-Laws for the City and RM sometime next year.

- Amend Portage la Prairie Planning District By-Law 2-2006 for signing authorities.

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**IX. Next Meeting:**

January 17, 2019 @ 10:00 am

**X. Adjournment:**

Meeting adjourned at 11:10 am.

Minutes recorded by: S. Lynn Anderson

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