

*PORTAGE LA PRAIRIE PLANNING DISTRICT BOARD  
MEETING MINUTES  
MARCH 15, 2018 @ 10:00 A.M.*

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**PRESENT:** Lynn Anderson, Kinelm Brookes, Larry Gibbs, Brent Budz,  
Liz Driedger, Terry Simpson

**ABSENT:** Kam Blight, Irvine Ferris,

1.0 CALL TO ORDER

Board has decided to go in camera before the meeting.

2.0 ADOPTION OF AGENDA:

GIBBS / SIMPSON

BE IT RESOLVED THAT the Board adopts the agenda.

CARRIED

3.0 DELEGATIONS/PETITIONS:

None

4.0 APPROVAL OF MINUTES:

BUDZ / GIBBS

BE IT RESOLVED THAT the Board approves the minutes of  
February 15, 2018.

CARRIED

5.0 BUSINESS ARISING:

5.1 HUMAN RESOURCES:

BUDZ / GIBBS

BE IT RESOLVED THAT the new Payroll Scales be adjusted to  
scale 5 for the new title Development Officer and the other steps be  
adjusted accordingly. A Building Inspector is to be hired  
immediately.

CARRIED

BUDZ / SIMPSON

BE IT RESOLVED THAT the effective January 1, 2018 Sick Time  
Benefits c) v) be removed from the Human Resource Policy.

CARRIED

GIBBS / BUDZ

BE IT RESOLVED THAT the Board approves the last sentence  
“with exception of Remembrance Day which shall be observed on  
the day on which it falls” be deleted from the Human Resource  
Policy.

CARRIED

6.0 NEW BUSINESS:

6.1 REPORTS:

A) FINANCIAL  
None.

B) STATISTICS

Board reviewed the monthly Building statistics for February.

C) UPDATES

Board reviewed the monthly planning updates.

BUDZ / SIMPSON

BE IT RESOLVED THAT that Board recommend APPROVAL of SC 04-18 Subdivision Applicant No. 4550-18-7693 made by City of Portage la Prairie for a Three (3) lot subdivision on Part of Parcel B Plan 35396, in the City of Portage la Prairie.

CARRIED

SIMPSON / GIBBS

BE IT RESOLVED THAT the Board recommend APPROVAL of SR 05-18 Subdivision Applicant No. 4163-18-7698 made by Bruce & Bonnie Munro for a One (1) lot Farmstead on Lot 4 SP Plan 2116, in the Rural Municipality of Portage la Prairie.

CARRIED

6.2 BY-LAWS:

Discussion took place about Air BnB.

7.0 OTHER BUSINESS:

8.0 NEXT BOARD MEETING DATE:

Next meeting date is April 19, 2018 @ 10:00 am.

9.0 ADJOURNMENT:

Meeting adjourned at 11:01 A.M.

Minutes recorded by: Lynn Anderson