

*PORTAGE LA PRAIRIE PLANNING DISTRICT BOARD
MEETING MINUTES
AUGUST 17, 2017 @ 10:00 A.M.*

PRESENT: Kam Blight, Kinelm Brookes, Liz Driedger,
Irvine Ferris, Larry Gibbs, Terry Simpson

ABSENT: Deb Kilcup, Brent Budz

1.0 CALL TO ORDER

2.0 ADOPTION OF AGENDA:
SIMPSON / BLIGHT
BE IT RESOLVED THAT the Board adopts the agenda.
CARRIED

3.0 DELEGATIONS/PETITIONS:
None

4.0 APPROVAL OF MINUTES:
SIMPSON / GIBBS
BE IT RESOLVED THAT the Board approves the minutes of
July 20, 2017. CARRIED

5.0 BUSINESS ARISING:
5.1 HUMAN RESOURCES:
Administration Assistant position filled with a start date of August
21, 2017.
Staff to look into setting up years of service awards for employees.

6.0 NEW BUSINESS:

6.1 REPORTS:
A) FINANCIAL
Simpson/Gibbs
BE IT RESOLVED THAT the Board approves the signing
authority be amended to add S. Lynn Anderson effective
September 11, 2017 and to remove Deborah Kilcup effective
September 11, 2017. CARRIED

BLIGHT/SIMPSON
BE IT RESOLVED THAT the Board approves credit card
authorization be amended to add S. Lynn Anderson effective
September 11, 2017 and to remove Deborah Kilcup effective
September 11, 2017. CARRIED

B) STATISTICS
Board reviewed the monthly Building statistics for July.

C) UPDATES

Board reviewed the monthly updates.

BLIGHT /FERRIS

BE IT RESOLVED THAT the Board recommends APPROVAL of SR 9-17 Subdivision Application No. 4163-17-7596 made by Blight and Blight Ltd for a One (1) lot subdivision of N ½ of SW ¼ of 34-11-5 WPM, in the Rural Municipality of Portage la Prairie.

CARRIED

6.2 BY-LAWS:

**Development Plan Amendment PD 33-17
Planning District By-Law 01-2017**

BLIGHT/GIBBS

BE IT RESOLVED THAT the Board move into Hearing for Development Plan Amendment PD 33-17 By-law 01-2017.

CARRIED

City of Portage la Prairie has applied to amend the Portage la Prairie Planning District Development Plan to redesignate lots as shown on the attached By-Law. The amendment will change the designation of Portion of Block B Plan 35396, Parish of Portage la Prairie, from 'UH' Urban Hold to 'R' Residential.

After second reading of the Development Plan By-law Amendment, the Board must submit the By-law to the Minister for approval as per clause 47(1) of the Planning Act.

The application has been circulated to the Province with no concerns being expressed at time of writing. The Community and Regional Planning office recommends approval.

The application has also been advertised in the Herald Leader Press for two consecutive weeks as well as public notices have been sent to all owners of property within a 100 metre radius of the proposed development as per Clause 168 of the Planning Act.

First Reading of this By-Law was given on **June 15, 2017** to commence the process as defined in the Planning Act in considering this application.

As of this writing, we have not received any written objections to the proposed re-designation scheme.

No one appeared.

FERRIS/BLIGHT

BE IT RESOLVED THAT the public hearing for Development Plan Amendment PD 33-17 By-law 01-2017 now be closed.

CARRIED

BLIGHT/FERRIS

THAT the Board of the Portage la Prairie Planning District approve the application to redesignate the land legally described as Portion of Block B Plan 35396, Parish of Portage la Prairie and THAT By-Law No. 01-2017 be read a second time.

CARRIED

7.0 OTHER BUSINESS:
Supplementary tax bill for addition was received.

8.0 NEXT BOARD MEETING DATE:
Next meeting date is September 21, 2017 at 10:00 a.m.

9.0 ADJOURNMENT:
Meeting adjourned at 10:45 A.M.

Minutes recorded by: Kinelm Brookes
