

*PORTAGE LA PRAIRIE PLANNING DISTRICT BOARD*  
*MEETING MINUTES*  
*SEPTEMBER 15, 2016 @ 9:00 A.M.*

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**PRESENT:** Kam Blight, Kinelm Brookes, Brent Budz, Liz Driedger,  
Irvine Ferris, Larry Gibbs, Deb Kilcup, Roy Tufford

1.0 CALL TO ORDER

1.1 IN CAMERA:

BLIGHT / GIBBS

BE IT RESOLVED THAT the Board be hereby authorized to move in-camera to discuss the following items relating to Portage la Prairie Planning District Procedural By-law Subsection 6.6:

Financial

CARRIED

BLIGHT / TUFFORD

BE IT RESOLVED THAT the in-camera committee meeting be hereby closed and the board resume the regular meeting of the board.

CARRIED

2.0 ADOPTION OF AGENDA:

GIBBS / BUDZ

BE IT RESOLVED THAT the Board adopts the agenda.

CARRIED

3.0 DELEGATIONS/PETITIONS:

None

4.0 APPROVAL OF MINUTES:

BUDZ / TUFFORD

BE IT RESOLVED THAT the Board approves the minutes of August 18, 2016.

CARRIED

5.0 BUSINESS ARISING:

5.1 HUMAN RESOURCES:

Administrative Assistant position is advertised. Closing date is September 22.

K. Brookes will be attending an MMAA Course on October 14, Managing Public Hearings.

K. Brookes & R. Fraser will be attending MBOA October 19 and 20.

6.0 NEW BUSINESS:

6.1 REPORTS:

A) FINANCIAL

BUDZ / TUFFORD

BE IT RESOLVED THAT the Board reviewed and approved the 2017 budget as presented.

CARRIED

BUDZ / BLIGHT

BE IT RESOLVED THAT the 2017 Levy be submitted to respective municipalities at the same amount as the 2016 Levy.

CARRIED

BLIGHT / BUDZ

BE IT RESOLVED THAT the building addition proceed.

CARRIED

R. Tufford has abstained from discussion and voting regarding addition tenders.

BUDZ / BLIGHT

BE IT RESOLVED THAT the addition tenders have been reviewed and accepted. The tender is awarded to 5714001 Manitoba Ltd o/a Bailey Homes for the amount of \$136,500 plus slab insulation option of \$1,050 with all taxes included.

CARRIED

BUDZ / GIBBS

BE IT RESOLVED THAT any incidentals relating to the building addition are to be funded by the general operating fund.

CARRIED

B) STATISTICS

Board reviewed the monthly Building statistics.

C) UPDATES

Board reviewed the monthly updates.

6.2 BY-LAWS:

None

7.0 OTHER BUSINESS:

None

8.0 NEXT BOARD MEETING DATE:

October 18, 2016 at 9:00 a.m.

9.0 ADJOURNMENT:

Meeting adjourned at 10:00 A.M.

Minutes recorded by: Deb Kilcup