

*PORTAGE LA PRAIRIE PLANNING DISTRICT BOARD*  
*MEETING MINUTES*  
*OCTOBER 21, 2011 @ 12:30 P.M.*

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**PRESENT:** Kinelm Brookes, Liz Driedger, Irvine Ferris,  
Larry Gibbs, Deb Kilcup, Earl Porter, Roy Tufford

**ABSENT:** Kam Blight

1.0 CALL TO ORDER

2.0 ADOPTION OF AGENDA:  
PORTER / DRIEDGER

BE IT RESOLVED THAT the Board adopts the agenda.

CARRIED

3.0 DELEGATIONS/PETITIONS: None

4.0 APPROVAL OF MINUTES OF SEPTEMBER 16, 2011:  
PORTER / DRIEDGER

BE IT RESOLVED THAT the Board approves the minutes of  
September 16, 2011.

CARRIED

5.0 BUSINESS ARISING:

5.1 HUMAN RESOURCES:  
DRIEDGER / PORTER

BE IT RESOLVED THAT the Board adjusts the 2011 Cost of Living  
Adjustment to be 2% from the original 1.5%. The difference of .5 %  
is to be back dated effective first pay period in 2011. 2012 Cost of  
Living Adjustment is to be 2 % effective first pay period in 2012.  
2013 Cost of Living Adjustment is to be 3% effective first pay period  
in 2012.

CARRIED

5.2 RECORDS POLICY: No update

6.0 NEW BUSINESS:

6.1 REPORTS:

A) FINANCIAL

Board reviewed the third quarter report.

The 2012 Budget was discussed and will be reviewed and  
revised at the next board meeting.

B) STATISTICS

Board reviewed the monthly By-law and Building statistics.

C) UPDATES

Board reviewed the monthly updates and circulations.

PORTER / FERRIS

BE IT RESOLVED THAT the Board recommends approval of SR 18-11 Subdivision Application No. 4163-11-5440 made by Donald & Linda Bowden for WL 52 & 83 in the Rural Municipality of Portage la Prairie. CARRIED

PORTER / FERRIS

BE IT RESOLVED THAT the Board recommends approval of SR 19-11 Subdivision Application No. 4163-11-5449 made by Terry & Cathy Tully for WL 8, Parish of Portage la Prairie in the Rural Municipality of Portage la Prairie. CARRIED

## 6.2 BY-LAWS:

### **Development Plan Amendment PD 40-11 Portage la Prairie Planning District By-law 04-2011**

The amendment will change items that are incorrect and provide consistency within the Development Plan.

First Reading of this By-Law was given on June 17, 2011 to commence the process as defined in the Planning Act in considering this application.

Second Reading of this By-law was given on August 19, 2011 and forwarded to the minister for approval.

Minister approval has been provided.

PORTER / DRIEDGER

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District approve the application to amend items that are incorrect and provide consistency within the Development Plan.

AND THAT By-Law No. 04-2011 be read a third time, finally passed, signed and sealed. CARRIED

### **Development Plan Amendment PD 42-11 Portage la Prairie Planning District By-law 06-2011**

The amendment will change the designation of Lots 1 & 3 Plan 43303, Lots 1/2 Plan 42906, Lots 1/9 Plan 1152, Lots 1/4 Plan 22176, Lots 1/8 Block 1 Plan 1114, Parish of Portage la Prairie from Agricultural to Rural Residential.

First Reading of this By-Law was given on June 17, 2011 to commence the process as defined in the Planning Act in considering this application.

Second Reading of this By-law was given on August 19, 2011 and forwarded to the minister for approval.

Minister approval has been provided.

PORTER / DRIEDGER

BE IT RESOLVED THAT the Board of the Portage la Prairie Planning District approve the application to change the designation of Lots 1 & 3 Plan 43303, Lots 1/2 Plan 42906, Lots 1/9 Plan 1152, Lots 1/4 Plan 22176, Lots 1/8 Block 1 Plan 1114, Parish of Portage la Prairie from Agricultural to Rural Residential.

AND THAT By-Law No. 06-2011 be read a third time, finally passed, signed and sealed. CARRIED

7.0 OTHER BUSINESS:

7.1 ZONING BY-LAWS: No update.

7.2 LOP: No update.

8.0 NEXT BOARD MEETING: November 18, 2011

9.0 ADJOURNMENT: Meeting adjourned at 1:10 P.M.

Minutes recorded by: Deb Kilcup