

PORTAGE LA PRAIRIE PLANNING DISTRICT BOARD
MEETING MINUTES
NOVEMBER 17, 2016 @ 9:00 A.M.

PRESENT: Kinelm Brookes, Brent Budz, Liz Driedger,
Irvine Ferris, Larry Gibbs, Terry Simpson

ABSENT: Kam Blight, Deb Kilcup

1.0 CALL TO ORDER

1.1 IN CAMERA:

GIBBS/BUDZ

BE IT RESOLVED THAT the Board be hereby authorized to move in-camera to discuss the following items relating to Portage la Prairie Planning District Procedural By-law Subsection 6.6:

CARRIED

Human Resources; Financial; Items in the preliminary stages

FERRIS /GIBBS

BE IT RESOLVED THAT the in-camera committee meeting be hereby closed and the board resume the regular meeting of the board.

CARRIED

2.0 ADOPTION OF AGENDA:

SIMPSON/BUDZ

BE IT RESOLVED THAT the Board adopts the agenda.

CARRIED

3.0 DELEGATIONS/PETITIONS:

None

4.0 APPROVAL OF MINUTES:

GIBBS/BUDZ

BE IT RESOLVED THAT the Board approves the minutes of October 18, 2016.

CARRIED

5.0 BUSINESS ARISING:

5.1 HUMAN RESOURCES:

B. Budz to bring a recommendation back to the December Board meeting in regards to COLA.

All staff evaluations are to be completed by end of December.

Human Resource Committee to complete K. Brookes evaluation prior to December 8, 2016.

BUDZ/FERRIS

BE IT RESOLVED THAT the Board elects L. Driedger as the Chairperson for 2017.

CARRIED

BUDZ/FERRIS

BE IT RESOLVED THAT the Board elects K. Blight as the Vice-chairperson for 2017. CARRIED

FERRIS/ SIMPSON

BE IT RESOLVED THAT the Board appoints L. Gibbs to the Human Resource Committee effective immediately. CARRIED

6.0 NEW BUSINESS:

6.1 REPORTS:

A) FINANCIAL

Fees and Charges By-law 2-2005 Schedule "A" to remain the same for 2017.

BUDZ / FERRIS

BE IT RESOLVED THAT the Board approves the installation of computer/phone drops to upgrade the existing building and add new lines in the addition. CARRIED

B) STATISTICS

Board reviewed the monthly Building statistics.

C) UPDATES

Board reviewed the monthly updates.

City Report to Council for planning issues are to be copied to L.Driedger and B.Budz when reports sent to City administration staff for the council agenda.

6.2 BY-LAWS:

None

7.0 OTHER BUSINESS:

Financial Policy to be reviewed at the next board meeting.

8.0 NEXT BOARD MEETING DATE:

December 8, 2016 at 9:00 a.m.

9.0 ADJOURNMENT:

Meeting adjourned at 9:50 A.M.

Minutes recorded by: Kinelm Brookes