

PORTAGE LA PRAIRIE PLANNING DISTRICT BOARD
MEETING MINUTES
AUGUST 20, 2013 @ 12:30 P.M.

PRESENT: Kam Blight, Kinelm Brookes, Liz Driedger, Larry Gibbs,
Irvine Ferris, Deb Kilcup, Earl Porter, Roy Tufford

1.0 CALL TO ORDER

2.0 ADOPTION OF AGENDA:

PORTER / GIBBS

BE IT RESOLVED THAT the Board adopts the agenda.

CARRIED

3.0 DELEGATIONS/PETITIONS: None

4.0 APPROVAL OF MINUTES:

PORTER / GIBBS

BE IT RESOLVED THAT the Board approves the minutes of
July 18, 2013.

CARRIED

5.0 BUSINESS ARISING:

5.1 HUMAN RESOURCES:

Term position for By-law officer position will not be filled at this time.

6.0 NEW BUSINESS:

6.1 REPORTS:

A) FINANCIAL

Board reviewed the draft 2014 budget.

B) STATISTICS

Board reviewed the monthly By-law and Building statistics.

C) UPDATES

Board reviewed the monthly updates and circulations.

6.2 BY-LAWS:

**Development Plan Amendment PD 43-13
Planning District By-Law 01-2013**

Kristin and Jared Kehler have applied to amend the Portage la Prairie Planning District Development Plan to re-designate lots as shown on the attached By-Law. The amendment will change the designation of Lot 19 Block 2 Plan 226, Parish of Oakville from 'C' Commercial Policy Area to 'R' Residential Policy Area.

The application has been circulated to the Province with no concerns being expressed at time of writing.

The application has also been advertised in the Herald Leader Press for two consecutive weeks as well as public notices have been sent to all owners of property within a 100 meter radius of the proposed development as per Clause 168 of the Planning Act.

First Reading of this By-Law was given on **June 20, 2013** to commence the process as defined in the Planning Act in considering this application.

As of this writing, we have not received any written objections to the proposed re-designation scheme.

No one appeared.

BLIGHT / DRIEDGER

THAT the Board of the Portage la Prairie Planning District approve the application to re-designate the land legally described as Lot 19 Block 2 Plan 226, Parish of Oakville and THAT By-Law No. 01-2013 be read a second time.

CARRIED

After second reading of the Development Plan By-law Amendment, the Board must submit the By-law to the Minister for approval as per clause 47(1) of the Planning Act.

**Procedural By-law Amendment
Planning District By-law 02-2013**

Being a by-law of the Portage la Prairie Planning District to amend the Portage la Prairie Planning District By-law No. 3-2006.

Whereas it is deemed necessary and expedient to amend the Portage la Prairie Planning District Procedural By-law No. 3-2006;

THEREFORE BE IT RESOLVED that the board of the Portage la Prairie Planning District, in open meeting assembled, enacts as follows:

REGULAR MEETING

6.1 Regular meetings of the board shall normally be held on the third Friday of each month in the board chambers at the hour of 12:30 p.m.

To be replaced with:

REGULAR MEETING

6.1 Regular meetings of the board shall normally be held on the third Wednesday of each month in the board chambers at the hour of 10:00 a.m. With the exception of the December meeting to be held on the second Wednesday of the month.

GIBBS / PORTER

THAT the Board of the Portage la Prairie Planning District approve the amendment to Procedural By-law 3-2006 and THAT By-law 02-2013 be read a first time. CARRIED

7.0 OTHER BUSINESS:

7.1 ZONING BY-LAWS: No update

8.0 NEXT BOARD MEETING DATE:
September 25, 2013.

9.0 ADJOURNMENT: Meeting adjourned at 12:50 P.M.

Minutes recorded by: Deb Kilcup