



PORTAGE LA PRAIRIE PLANNING DISTRICT

800 Saskatchewan Ave. W.
Portage la Prairie, Manitoba R1N 0M8

Phone: (204) 239-8345 Fax: (204) 239-8319
www.ptgplanningdistrict.ca



Obtaining Single Family Residential Building Permits in the RM

REQUIREMENTS:

1. Legal description of property and proof of ownership.
2. A site plan of the property indicating dimensions from building/s to property lines and building to building if applicable. (A current survey maybe required)
3. Finished grades to be followed at Delta.
4. A full set of plans for the proposed building, including a stamped engineer's drawing of the foundation when required.
5. Supply shop drawings for all engineered components. (i.e. roof & floor trusses, beams etc.)
6. Building/Development permit fee is based on total value of construction, including labour (\$50.00 for first \$3000.00 and \$6.00 for each \$1000.00 after that).
7. Plumbing permits are \$15.00 per fixture or a minimum \$50.00 fee. A schematic of the plumbing is required.
8. Approval from the Environment Department for the septic system to be provided. Contact Raymond Reichelt at 239-3608 for more information.
9. Regional water hook up contact Valerie at the RM Office 857-3821.
10. Dept. of Hwys approval if building off of Provincial Road allowance. Contact General Office at 239-3292.
11. New driveway access, contact councilor in your Ward. (Hwys if applicable)
12. Subdivision if applicable processed through Community Planning. Contact Richard Gray at 239-3347.
13. Water Resources permit required if in reservoir area. Contact Burnid Briggs at 945-7440.

The Building permit application is subject to a minimum two (2) days waiting period while plans are being reviewed for approval. The Building permit will then be issued. No excavation or construction work will be undertaken until a permit has been issued. The permits can be obtained from the Portage la Prairie Planning District.

Should you have any questions or concerns, please contact the number above

NOTE: This is an approximate list of items that may be required.